## IOWA DEPARTMENT OF TRANSPORTATION

To Office Bridges and Structures Date May 1, 2010

Attention All Employees Ref No. 521.1

From Gary Novey

Office Bridges and Structures

Subject Cadd Memo M0182 (PDF Plan Submittals)

The following information applies to a change in the process for submitting Final PDF Plans. This new process shall start with the June 1 turn-in for the August 2010 letting.

Bridge plans with a Bridge Title Sheet should be an even numbered set of sheets including the Soil Information sheet/s (.SPS) when Road Plans are included.

- This even number of sheets will apply to the Bridge sheets plus the Soil Information sheet/s but not the Road Plan sheets included in the plan set.
- The even number of sheets will be finalized by adding an intentionally blank PDF sheet when needed by the Bridge Office Consultant Review person or Final Design section leader submitting the plan to Contracts. These blank sheets will not be numbered in the plan.
- When there are no Road Plan sheets in the project plan set, the Bridge sheets plus the Soil Information sheet/s may be an even or odd number of sheets.

Retrofit Rail sheets, Culvert sheets, and miscellaneous structure plan sheets submitted to Road Design and intended to be included with the Road plans under the Road Design Title Sheet may be an even or odd number of sheets.

The Bridge office should expect to receive 2 – PDF files for the Road Design portion of Bridge Plans with Road Plans included and 3 – PDF files with Road Plans that include Cross Section sheets. The Road Plans received should be:

- Road Design Colored PDF plan with a "c" after the plan name (77235180 c.pdf).
- Road Design Black & White PDF plan (77235180.pdf).
- Road Design Cross Section PDF plan with a "\_X-SEC" after the plan name (77235180\_X-SEC.pdf).

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